

Standard: Convey Ideas in Writing

- Determine the purpose for communicating
- Organize and present information to serve the purpose, context, and audience
- Pay attention to conventions of English language usage, including grammar, spelling, and sentence structure, to minimize barriers to reader's comprehension
- Seek feedback and revise to enhance the effectiveness of the communication

Task: Writing to state policymakers about the decision to send prisoners to other states for their incarceration.

Assessment Checklist

- _____ The ideas will be clear and make sense.
- _____ There will be supporting arguments for our views
- _____ The tone will be courteous
- _____ We will say clearly what we're asking for (not just complain)
- _____ We will make clear that we expect a response
- _____ The grammar, spelling, and punctuation will be correct
- _____ The letter format will be correct
- _____ We will be able to explain why draft #2 is better than draft #1 (what we changed and why)