

*The TIF-Lens Series: “Zoom in” on Effective Communication (EC) Outline*

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Presenter Notes:

You will need the following materials:

- EC Workshop Handouts
- EC Workshop TIF-ing Activity [Activity sets prepared for 4 to 6 small groups]
- The EC category of the complete TIF [packets of pages 8-13]
- Online access to Post-ACES EC lesson: [http://youtu.be/LO\\_JYARhWyY](http://youtu.be/LO_JYARhWyY)

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| 5 min  | <p>Introductions (Presenters, who’s in the room?)</p> <p>Objectives (Handout p. 1)</p> <p>ACES Mission</p>   |
| 10 min | <p>Explore Effective Communication: (Handout p. 2)</p> <ul style="list-style-type: none"> <li>• Match EC skills with sub skills</li> <li>• Check answers with TIF @ a Glance EC Snapshot (Handout p. 3)</li> </ul>   |
| 15 min | <p>Explore EC Sample Activities</p> <ul style="list-style-type: none"> <li>• Have participants consult the Effective Communication category of the complete TIF (pp. 8-13) or give them a copy of these pages.</li> <li>• Explore the sample activities. See directions on “Zoom In” on EC sample activities (Handout p. 4)</li> <li>• Divide into groups/pairs and have each group/pair look at a different EC skill from the 3 skills. Participants do the activity &amp; fill out the grid (p. 4).</li> <li>• Share out, with each group sharing their EC skill of focus and the others filling the info in on their remaining 2 rows of the grid.</li> </ul>   |
| 15 min | <p>TIF a lesson (Full Group)</p> <ul style="list-style-type: none"> <li>• Review steps in A-C-E-S process focusing on “assess” &amp; “complement”</li> <li>• Read directions for TIF-ing activity.</li> <li>• Look at the pre &amp; post A-C-E-S side-by-side lesson (Handout p. 5) alongside the EC Snapshot (Handout p. 2).</li> <li>• Look at each lesson component as it is revealed on the PPT slides and “assess” for EC skills/sub skills. Fill out the “assess” column of the A-C-E-S grid handout p. 6.</li> </ul> <p><i>Note: This part is a bit awkward with the 3 handouts required; encourage triads to each open to a different handout, so all 3 can be viewed at the same time by the threesome.</i></p> <ul style="list-style-type: none"> <li>• Check answers with the slide following the lesson components.</li> </ul> |

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| 30 min | <p>Post A-C-E-S video</p> <ul style="list-style-type: none"> <li>● Watch the Post-ACES Lesson <b>one segment at a time</b> as indicated on the TIF-ing the Classroom Grid (p. 6) and the slides. (Lesson plan side-by-side is on right-side of p. 5.) <ul style="list-style-type: none"> <li>○ Warm-up: 0:00-4:48</li> <li>○ Introduction: 4:48-11:30</li> <li>○ Guided Practice: 11:30-11:47</li> <li>○ Independent Practice: 11:47-13:19</li> <li>○ Extension: Not featured-see lesson plan</li> </ul> </li> <li>● Identify the skills &amp; sub skills from each segment and jot them on the grid (p. 6) after watching each segment.</li> <li>● Check your notes with the slides.</li> <li>● Reflect on the 'E' and 'S' of the ACES Process for this lesson</li> </ul> |
| 10 min | <p>TIF Methods (Small group)</p> <ul style="list-style-type: none"> <li>● Contemplate the TIF Methods visual and read through the definitions and examples on the following 2 slides (Handout p. 7)</li> <li>● <b>Time-Permitting:</b> Match descriptions of <i>primary</i>* TIF-ing methods to TIF-ing methods labels ("EC TIF-ing Methods Activity"—sets prepared beforehand)</li> <li>● <b>No Time?</b> Show slides of each example of each TIF-ing method.<br/>*More than one answer is possible, though a <i>primary</i> method should be obvious.</li> <li>● Think-Pair-Share: Discuss with a partner a TIF-ing method in your classroom that already addresses one or more of the EC sub skills.</li> </ul>   |
| 5 min  | <p>Wrap up</p> <ul style="list-style-type: none"> <li>● ACES 6-Pack ABES</li> <li>● Introduction to ACES Resource Library</li> <li>● Watch demo of where webinar and additional ACES materials are accessed (Webinar will be archived there as well)</li> <li>● Thank you!!</li> </ul>   |