

ACES Hybrid PLC Meeting THREE: Webinar Notes

Topic (Time)	Description	Handouts Slides
Welcome (5 min)	Welcome participants. Introduce yourself (facilitator) and the host. Check in with each participant to make sure they can hear, remind them of the mute/unmute feature, and have everyone mute themselves. Explain that you will call on each participant so that they can say “hi”. Have them unmute when they are called on and re-mute afterwards.	Slide: 2
Agenda & Webinar Tools (5 min)	<p>Go over each agenda item and have participants preview the webinar feature that will be utilized with each one as well as getting 3 different participants to share out each of the OTs (#3-5):</p> <ul style="list-style-type: none"> • Warm-up > <i>Chat</i> • Ideal ACES Practitioner > <i>Chat</i> • Sharing OT #5 > <i>Hands up; 3 volunteers</i> <i>Show the “hands up” icon and have 3 participants from 3 different categories volunteer with a “hands up” to share OT #5 when we come to that item.</i> • Sharing OT #4 > <i>Hands up; 3 volunteers</i> <i>Have 3 participants from 3 different categories volunteer with a “hands up” to share OT #4 when we come to that item.</i> • TIF-ing the Classroom Review > <i>Quiz</i> • Sharing OT #3 > <i>Hands up; 3 volunteers</i> <i>Have 3 participants from 3 different categories volunteer with a “hands up” to share OT #3 when we come to that item.</i> • Got the Drift of the TIF? > <i>Poll</i> • The Complete TIF: Sample Activities > <i>Hands up; 3 volunteers</i> <i>Have 3 participants from 3 different categories volunteer with a “hands up” to share their Complete TIF Sample activities and “tweaks” when we come to that item.</i> • TIF Categories Review > <i>Quiz</i> • What’s Next? > <i>PLC Partner Chat</i> • ACES 6-Pack ABES: ACES Events & Resources > <i>Presenter</i> • CCRS & ACES > <i>Presenter</i> • Wrap up & Q & A > <i>Hands up-unmute-mute</i> 	HO: p. 30 Slide: 3
Warm-up (5 min)	Have participants chat their TIF highlights. Call on participants that have particularly interesting highlights to have them share further. Have them unmute, share, and re-mute.	Slide: 4
Ideal ACES Practitioner (5 min)	<p>Present the directions for the activity and show the Google presentation or email chain with the compiled notes.</p> <ul style="list-style-type: none"> • Google Drive: Show the Google presentation ACES Hybrid PLC I Outside Tasks Collaboration containing meeting 1 & 2 Ideal ACES Practitioner notes. (Participants will have added notes to the doc prior to the webinar meeting.) 	Slide 5 Google Pres or Compiled Email

	<ul style="list-style-type: none"> • Email Option: Show the email chain with everyone’s compiled notes. (To gather this information, the facilitator will send an email and have participants “reply all” adding their notes to the Ideal ACES Practitioner meeting 1 & 2 notes.) <p>Read through the notes and ask for participants to chat any additions, comments, or questions they have.</p>	
Sharing Outside Task #5 (15 min)	<p>Call on each of the participants who volunteered to share. Have them unmute themselves and address the questions on the slide. Have other participants chat any comments or questions they have. Read these to the person sharing out so that they can address them. Then have them re-mute themselves.</p>	HO: p. 27 Slide: 6
Sharing Outside Task #4 (15 min)	<p>Google Drive: <i>If your group is using Google pres. <u>ACES Hybrid PLC I Outside Tasks Collaboration</u>, show this doc during this activity.</i></p> <p>Call on each of the participants who volunteered to share. Have them unmute themselves and address the questions on the slide. Have other participants chat any comments or questions they have. Read these to the person sharing out so that they can address them. Then have them re-mute themselves.</p>	HO: p. 26 Slide 7 <i>Optional:</i> Google Pres.
TIF-ing the Classroom Review (10 min)	<p>Quiz: Have participants match the TIF Methods examples to the kind of method: Routine, Norm, Learning-Task format, Technology, and Language</p>	Slide 8
Sharing Outside Task #3 (15 min)	<p>Google Drive: <i>If your group is using Google pres. <u>ACES Hybrid PLC I Outside Tasks Collaboration</u>, show this doc during this activity.</i></p> <p>Call on each of the participants who volunteered to share. Have them unmute themselves and address the questions on the slide. Have other participants chat any comments or questions they have. Read these to the person sharing out so that they can address them. Then have them mute themselves.</p>	HO: p. 25 Slide: 9 <i>Optional:</i> Google Pres.
The Complete TIF: Sample Activities (15 min)	<p>Review the structure of the Complete TIF and present one TIF Sample activity at the 3 different levels (EC1a-on slide) and tweaks the facilitator would make for his/her instructional context. Present the directions from the “Preview” activity completed prior to this webinar.</p> <p>Google drive: Prior to this webinar and after previewing the Complete TIF sample activities from their category, participants will add notes to the Google presentation <u>ACES Hybrid PLC I Outside Tasks Collaboration</u>. Show notes during the webinar.</p> <ul style="list-style-type: none"> • PLC Partner: Prior to this webinar and after previewing the Complete TIF sample activities from their category, participants will share with their PLC Partner in the manner of their choosing (email, f2f, phone, etc.). <p>Call on each of the participants who volunteered to share. Have them unmute themselves and address the questions on the slide. Have other participants chat any comments or questions they have. Read these to the person sharing out so that they can address them.</p>	HO: pp. 10, 28 Slides: 10-12 Complete TIF: EC 8-13; CT 42-49; SM 50-55 <i>Optional:</i> Google Pres.

	Then have them mute themselves.	
Got the Drift of the TIF? (5 min)	Poll: Participants answer the poll question “How far have you come in integrating the TIF skills from your category?” Share results and discuss as necessary.	Slide: 13
TIF Category Review “Chat Out” (5 min)	Participants “Chat (shout) Out” the TIF category that matches each example skill presented on each slide.	Slides: 14-19
What’s Next? Self-Reflection (10 min)	Participants take a moment to self-reflect about their PLC and then chat with their PLC partner. 3 Participants volunteer with a “hands up” to share with the larger group. (Time and the size of the group permitting, each member of the PLC could share out one insight or comment.) Have them unmute themselves, share their insight or comment, and the re-mute.	HO: p. 31 Slide: 20
ACES 6-Pack ABES: ACES Resources (2 min from What’s Next? Activity)	Share upcoming ACES-related events and available resources.	Slide: 21 <i>Optional:</i> HO “6-Pack ABES”
CCRS & ACES (5 min)	Refer participants to the handouts. Explain the complementary relationship between the TIF & CCRS. The TIF offers the transferable transitions skills necessary for employability, career, post-secondary education & training, and increased involvement in community & family. The CCRS offers academic-based standards. Furthermore, the TIF aligns with CCRS in the categories of Academic Language & Skills and Numeracy, and to a lesser degree, Effective Communication, Learning Strategies, and Critical Thinking. Finally, the ACES process can be used with any set of standards. Applying the ACES process to the CCRS will lead to increased and more intentional integration of CCRS skills.	HO: pp. 32-33 Slides: 22-23
Wrap-up/Q & A (5 min)	Have participants chat questions and respond as needed.	Slide: 24