

**Personal Care Assistant – ACP Course  
ASSESSMENT PLANS**

<b>Objective</b> <i>Students will be able to:</i>	<b>Assessment</b> <i>Evidence of success for student and instructor</i>
Demonstrate safe competent care steps within the guidelines of a Personal Care Assistant role	Ss must demonstrate all the proper steps to hand washing without recontamination based on the performance skill checklist. Other students will have rubric to assess the Ss. Re-examinations will be allowed one week after the students have received feedback on their mistakes.
Describe the roles and responsibilities of a Personal Care Assistant including ethics, etiquette and legal responsibilities	Ss will use the method of think-pair-share to describe the roles and responsibilities of a Personal Care Assistant. First students will think on their own, then they will get with a partner and discuss. Then, together they will present to the class their answers. Teacher will have a checklist of roles and responsibilities, and each Ss pair must name at least 5.
Determine common medical conditions and behaviors in clients based on verbal descriptions.	Ss will listen to a listening script and tell which medical condition or behavior is being described. Ss will have a worksheet with a word bank at the top of the sheet. Students will hand in their sheets when listening activity is completed. The teacher will correct the sheet. If the student fills out the worksheet with 80% accuracy, they will meet expectations.
Demonstrate documentation and recording procedures in a Personal Care Assistant role	Ss complete a daily log accurately with only factual information - one in written form and one using google docs. Ss will be given a rubric with the required elements needed to meet expectations on the log. Ss will turn in their completed log to the teacher for review.
Identify and use key vocabulary in context of employment as Personal Care Assistant	Ss will be given words from PCA role. Ss will use the words to fill in the cloze sentence. Teacher will circulate to give feedback to Ss. Ss will then work in pair to see if their answers are correct. Teacher will then hand out a cloze activity with a word bank. Ss do activity independently and hand in. Ss will 70% will meet expectations.

<p>Accurately complete required employment forms</p>	<p>Ss will fill out a W-4 form without assistance. Teacher will correct the forms. Passing is filling out the form with 85% accuracy. Ss will have a chance to redo the assignment after they have reviewed their mistakes with the teacher.</p>
<p>Identify and label basic body parts</p>	<p>Ss will be given pictures of the body and body part words. Ss will match the two together. The teacher will come around and check Ss' progress and give feedback to Ss. Teacher will then give a worksheet with a body and the students will label the body parts using a word bank at the top of the form. Ss will hand in their papers. Teacher will correct the paper. 75% correct is passing.</p>
<p>Employ effective communication strategies for resolving conflict in a Personal Care Assistant role</p>	<p>Ss will be given a dialog scenario and they will have to tell what communication strategies they would use to resolve the conflict. Teacher has a checklist of communication strategies to evaluate student papers. Ss must use 2 or more to meet expectations.</p>
<p>Utilize the internet to research employment forms for Personal Care Attendant</p>	<p>Ss will find at least one application using Google for a Personal Care Assistant and fill out an online job application</p>