

Building Success: An Exam and Test Center Overview



Agenda

- ✓ The HiSET Exam overview
- ✓ The HiSET Curriculum
- ✓ Why Students Choose HiSET
- ✓ Testing Modalities
- ✓ Why Set-up a Test Center
- ✓ Types of Test Centers
- ✓ How to Set Up a Test Center – The Process






The HiSET Exam Overview

HiSET[®]

powered by  psi

The HiSET Exam



 Reading	 Writing	 Mathematics	 Science	 Social Studies
50 questions	61 questions	55 questions	60 questions	60 questions
100% multiple choice	multiple choice (60) essay (1)	100% multiple choice	100% multiple choice	100% multiple choice
65 minutes English 80 minutes Spanish	120 minutes	90 minutes	80 minutes	70 minutes

Total test time is **just over 7 Hours**

HiSET Scoring

High School Equivalency Passing Scores

- Score at least 8 out of 20 on each subtests
 - On the Writing test essay, earn at least 2 out of 6
- Achieve a total score of at least 45 out of a possible 100 points

College and Career Readiness Scores

- Test takers scoring at 15 and above (plus a 4 on the essay) are considered college-ready

What About Accommodations?

Follow the process – it's easy!

⚠ Creation of a myHiSET account is required before accommodations can be approved.

*Have a valid, useable email that is checked regularly.

*Have any documents ready to upload. This could be a doctor's diagnosis, IEP, 504, counselor or psychologist letter, or even an educator letter.

*Fill out the one-page accommodations request at:

https://psi-cdexp.zendesk.com/hc/en-us/requests/new?ticket_form_id=360000150872

*Look out for an approval letter or a request for additional documents via email.

Submit a request

Please choose a ticket category:

Test Accommodations Request

Your email address

Subject

Description

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Please enter the details of your request. A member of our support staff will respond as soon as possible.

Candidate First Name

Candidate Last Name

Candidate Phone Number

Exam Name

Program

Where are you taking your exam?

If you chose Other (special equipment, seating, etc.), please specify the accommodation (optional)

Please provide three locations that you would like to test at (optional)

Please provide three preferred testing dates

Do you prefer a morning or afternoon session?

[Add file](#) or drop files here

Submit

HiSET®

When taking a test with accommodations one must:



*Wait for the approval of accommodations through email. This is usually a quick process – check email daily for any additional information needed.

*Work with the accommodations team to schedule all tests. DO NOT self-schedule.

*PSI Exam Accommodations staff will coordinate with the appropriate test center and the test taker to schedule their test with the approved accommodation(s)

*Be patient, check emails, and answer phone calls.

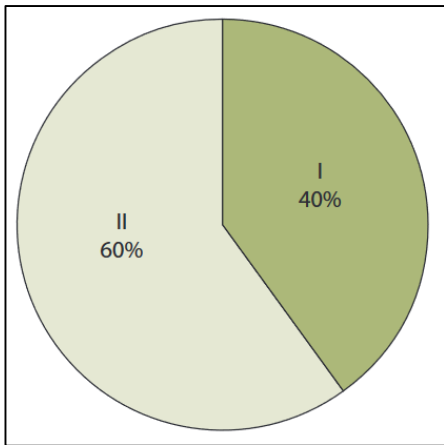
Taker Services: 1-855-MyHiSET (855-694-4738)

Exam Accommodations: 1-800-367-1565 Ext. 6750

The HiSET Exam Curriculum

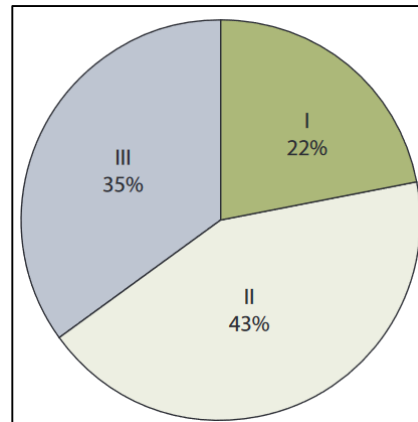
Curriculum

Reading LA



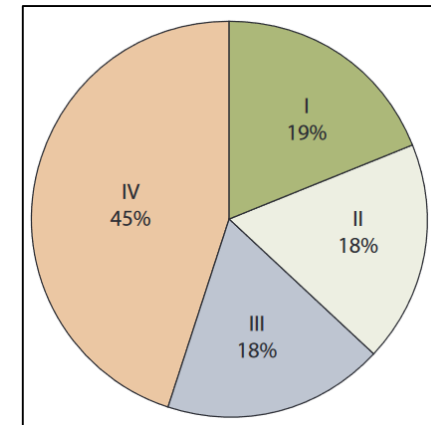
- I. Literary Texts (40%)
- II. Informational Texts (60%)

Writing LA



- I. Organization of Ideas (22%)
- II. Language Facility (43%)
- III. Writing Conventions (35%)

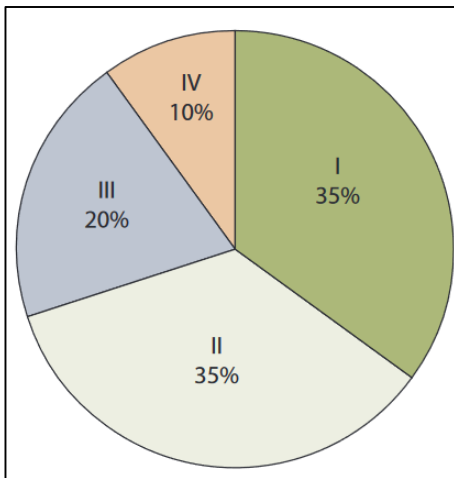
Math



- I. Numbers and Operations on Numbers (19%)
- II. Measurement/Geometry (18%)
- III. Data Analysis/Probability/Statistics (18%)
- IV. Algebraic Concepts (45%)

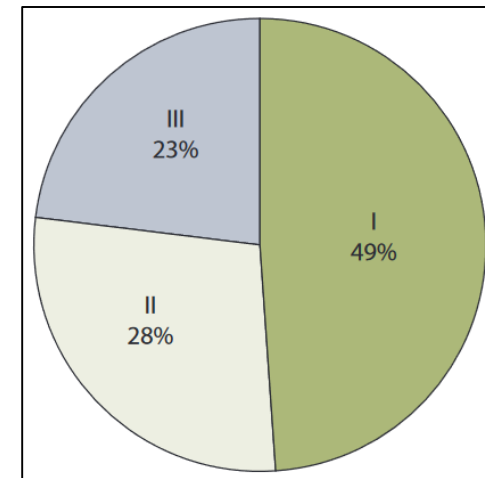
Curriculum - continued

Social Studies



- I. History (35%)
- II. Civics/Government (35%)
- III. Economics (20%)
- IV. Geography (10%)

Science



- I. Life Science (49%)
- II. Physical Science (28%)
- III. Earth Science (23%)

Why Students Choose HiSET

Test-Taker Flexibility

Familiar Question Types

High pass rate

Affordable

Free Test Prep

Network of Adult Educators

Accessible

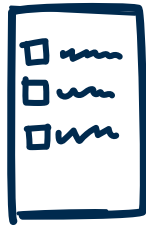
Alternate Formats



Testing Modalities

HiSET Exam Delivery

PBT, CBT and Online-Proctored CBT



Paper-based



Computer-based



Computer-based,
online proctored
since mid 2020

PBT offered as an accommodation or an exception

What Makes HiSET Online Proctoring Secure



- HiSET's online proctored tests are taken using PSI's Secure Browser, which prevents users from copying, pasting, taking screen captures, using instant messaging programs, opening other applications, or accessing other websites. Same technology used in HiSET test centers.
- The check-in process includes presentation of the test taker's official ID, ensuring that no testing-by-proxy is occurring. A dedicated check-in specialist greets the test taker and then a proctor takes over to monitor the exam. Test taker selfies are used throughout the session and a combined system plus human comparison of the ID and the selfie image is completed.

What Makes HiSET Online Proctoring Secure – Continued

- A live proctor monitors the test taker throughout the test session for prohibited behavior such as suspicious movements, potential communication, surveillance, recording devices, or any other prohibited items during the exam. Banned behaviors will result in exam termination, exam fees will be forfeited, and further investigations or actions may be required.
- The entire test session is recorded, from check-in to close out of the online proctoring application. □ Technical Support for online proctored test takers is available 24/7 via live chat throughout the testing experience.

Online proctored computer-based testing – A good fit?

Visit <https://www.psiexams.com/test-takers/online-proctoring-guide/>

- Installing the PSI Secure Browser
- Bandwidth checks
- Application security checks
- Policies and user agreements
- Authenticating Your Identity
- Live environment scan or check
- Live chat with your proctor
- Ending the live testing session

Why Set Up a Test Center

Setting up a High School Equivalency Test (HiSET) testing center can provide several benefits for individuals and communities.

- Offers students a choice
- Provides access to education they may not currently have
- Community development and workforce opportunities
- Flexibility
- Ability to forge new partnerships

Types of Test Centers

- CSS – A facility that is open to the public and the candidate self-schedules
- TCA - A facility that may be public, but wishes to handle all the scheduling at their site internally.
- TCAR – A facility is corrections (R stands for Restricted) and they handle all scheduling internally.

Test Center Requirements

Test Center Requirements

https://hiset.org/s/pdf/HiSET_Test_Center_Requirements.pdf

General

- *Code & ADA Compliant
- *Fire extinguishers
- *Marked exits
- *Bathrooms on site
- *Close parking
- *First Aid kits
- *Clean & in good condition

Physical Space

- *Free from other traffic
- *Workstations unviewable by others
- *Recommend 42"x36"
- *Quiet zone
- *Large room to host workstations, chairs, etc.

Environment

- *Well ventilated
- *Consistent and comfortable temp.
- *Well lit so candidates may read screen without glare

Security

- *Closable & Locking door
- *Secured materials
- *Active proctor

Test Center Requirements Continued

Equipment

- *Locked File Cabinet
- *Ream of paper
- *Pencils
- *Calculators-dependent

Hardware

- *Processor-specific
(Intel 2.0 ghz dual core
or AMD 2.6 ghz dual
core installed < 7 years}}
- *At least 8 GB Ram
- *Windows 10+

Hardware-cont.

- *19" + monitor
- *Mouse
- *Printer
- *Hardwired stations

Software

- *Java
- *Adobe
- *Chrome
- *Lockdown browser on
workstations

The Test Center Process

The first task for a potential site is to contact the State Administrator and fill out an application to become a HiSET Testing Center. The State Administrator will review and vet the site. If approved, PSI and the site should be notified by the State Administrator. The site would then need to go to the following link to apply with PSI.

<https://www.psiexams.com/become-psi-test-center/>

The caveat to that would be if the potential location is already under the auspices of a parent facility, such as an existing HiSET testing center at a college wanting to expand to an additional campus. Then the parent site would need to contact the PSI HiSET Admin team using the RSS form link.

<https://psihiset.zendesk.com/hc/en-us/requests/new>

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“Nothing is impossible, the word itself says ‘I’m possible’!”

*– Audrey Hepburn, actress
1929-1993*

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Thank you

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Learn more at hiset.org